

Wells Memorial Library
2019-2022 Long-Range Plan of Service

MISSION STATEMENT: Serve as a focal point for community, cultural, and educational needs. Provide collections, equipment, programs, and services to facilitate community access to information, knowledge, and communications.

Objectives:

Paint at entryways

Replace public access computers, update security

Obtain bids and apply for Library Construction Grant for building maintenance: repair ceiling plaster above DVDs; repair holes in two windows; stain north, east and west sides of building; repair or replace lamp post in front, repair cracked cement in front walk

Request funding increase from AuSable Valley Central School District

Request funding increase from Town of Jay

Grant applications: to Stewart's Shops for children's services, to Lake Placid Education Foundation for technology and operations support

Replace lighting with LED bulbs

Review and update social media: library website, Facebook, Instagram, etc.

Review and update written policies at least once every five years

Review and re-approve bylaws at least once every five years

Disaster preparedness plan

Library brochure

Weeding and inventory schedule

Develop new fundraiser ideas: Scrabble tournament

2019

Review maintenance needs
Refurbish lamppost
Paint at entryways, and under eaves at ramp entrance
Repair ceiling above DVDs
Repair window holes
Replace railing at front entrance
Reassess tasks of trustees and director (return annual appeal functions to board)
Scrabble fundraiser

2020

Apply for construction grant to stain remaining 3 sides of building, stain ramp railings, and replace lighting with LED bulbs
Replace desk computer and one public access computer
Develop new website
Digitize archival cassettes
Discuss requesting additional funding from Town of Jay (last increase in 2015, from \$4500 to \$6000)
Reassess Board of Trustees Officer Duties and Responsibilities

2021

Review policies and develop policy on records retention
Review bylaws
Replace carpeting
Replace other public access computers
Discuss request for additional funding from AVCS; develop a schedule for future requests
Acknowledge ten years post-Irene: thank community and volunteers who helped to restore the library

2022

Reassess library goals and objectives